



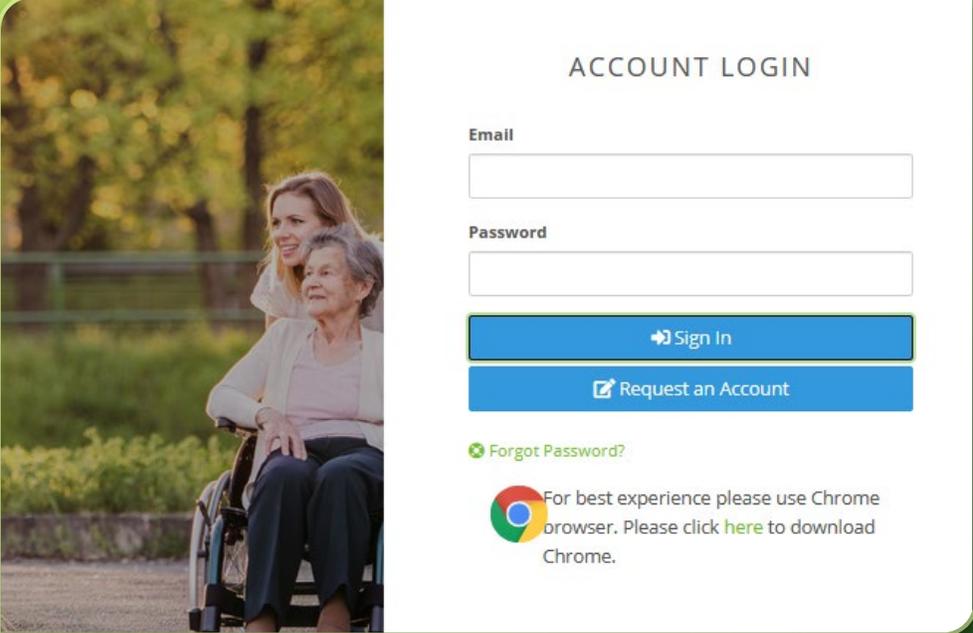
# **PARTNERING FOR ETERNITY**

**HOW TO SET/RESET YOUR PASSWORD**

# HTTPS://PFE.SFFCFFOUNDATION.ORG

Navigate to the PFE Account Login Page

Click the Forgot Password Link



ACCOUNT LOGIN

Email

Password

[Sign In](#)

[Request an Account](#)

[Forgot Password?](#)

 For best experience please use Chrome browser. Please click [here](#) to download Chrome.

## Forgot Password Form

**Instructions:** Please provide the email that you use to sign-in to the Assist and PFE Programs website. If the email is active in our system, you will receive a message in your inbox with further instructions on how to reset your password.

Email you use to sign-in

Send Instructions

TYPE YOUR EMAIL ADDRESS & CLICK SEND INSTRUCTIONS

# NOTES

## EMAIL ADDRESS

- Input your correct email address into the Forgot Password Form
- It is important that you enter the same address that you are using to log in
- If you enter a different address, no message will be sent

## MESSAGE DELIVERY

- An email will be delivered that has a special link for you to use to create a new password
- The message generally arrives quickly, but could take up to an hour to be delivered

## LINK EXPIRATION

- The embedded link does expire.
- Please do not let days go by before you complete your password reset

## Forgot Password Form Confirmation

### What happens next?

- If the email provided corresponds to a valid Assist and PFE Programs account then a message was sent to that inbox
- Check your inbox for an email with further instructions
- After completing the reset password process you can go back to the website and sign-in

### Need more assistance?

Please contact us at [pfe@sffcfoundation.org](mailto:pfe@sffcfoundation.org), we are happy to help.

## CONFIRMATION MESSAGE

This screen will give you a confirmation that you submitted your request.

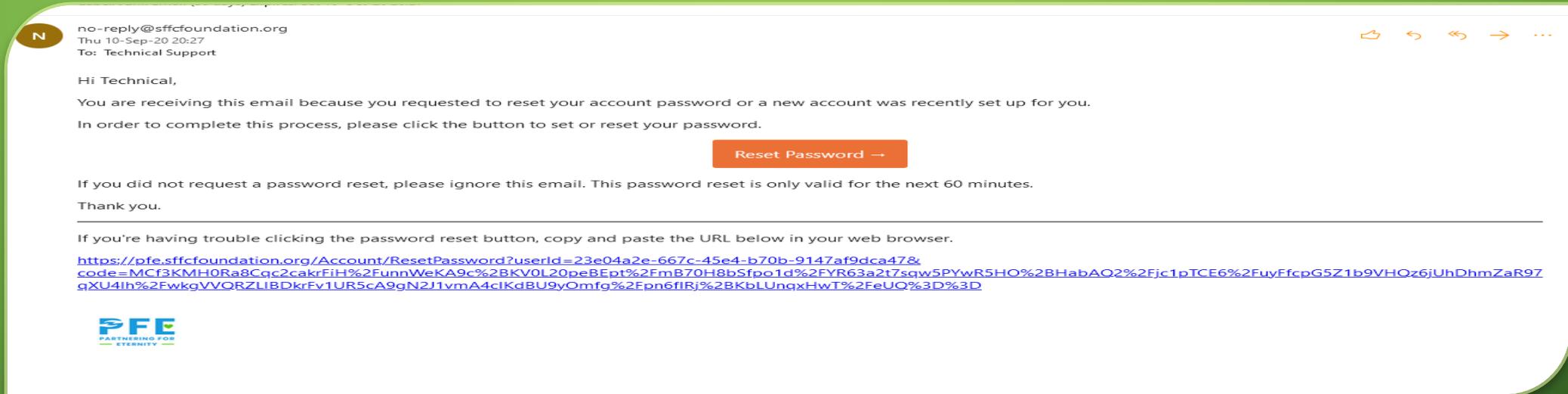
# CHECK YOUR MAILBOX

Soon you should receive an electronic mail message with the next steps outlined inside.

Please don't go outside and check your physical mailbox! 😊



# WHAT TO DO WITH THE PASSWORD RESET MESSAGE



## CLICK RESET PASSWORD BUTTON

This is the best option provided your email client allows you to. Some images are blocked by default.

## CLICK PROVIDED LINK

If the button does not appear or does not work, click the link near the bottom of the message.

## CUT AND PASTE INTO YOUR BROWSER

If all else fails, copy the link and paste it into the address bar of your browser.

## PFE PROGRAMS

 Account Password

Email:

 Password:

Confirm password:

Save Password

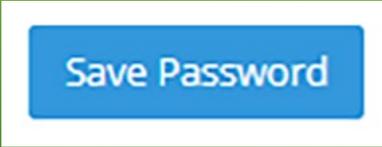
ENTER YOUR EMAIL ADDRESS AND PASSWORD

Always consider choosing a password that follows these rules:

- 8 characters or more
- At least one Letter
- At least one Number
- At least one Special character (The characters above the numbers)

# COMPLETING THE RESET PROCESS

SAVE YOUR PASSWORD

A blue rectangular button with rounded corners and a white border, containing the text "Save Password" in white. The button is centered within a white rectangular frame.

Save Password

CLICK THE LINK ON THE  
CONFIRMATION PAGE TO LOG IN

## PFE PROGRAMS

 Account Password

Your password has been reset. Please [click here to log in](#)



THANK YOU FOR YOUR ATTENTION